



TEACHING AND LEARNING TERMS OF REFERENCE

Agreed by Governors on; 22/01/18

Signed by Chair of Teaching & Learning Committee: Jodie Crabtree

A handwritten signature in blue ink, appearing to read "Jodie Crabtree", is written over a horizontal dotted line.

Statutory policy No

Frequency of review period; Annually

Document History

Date	Description
09/12/13	Agreed by Governors
08/12/14	Agreed by Governors
25/01/16	Agreed by Governors
16/10/17	Agreed by Governors
22/01/18	Agreed by Governors

Delius Special School

Recommendations on Teaching and Learning Committee terms of Reference

Overall Roles of the Committee

- (i) To assist the Governing Body to ensure the overall aim and focus of the school is to provide the highest quality of provision, both human and physical, to support the development of students in school.
- (ii) To assist the Governing Body in fulfilling its school curriculum responsibilities and its responsibilities in relation to the implementation of the National Curriculum and other curricular matters

Terms of reference:

- To advise the Governing Body on its statutory obligations regarding the National Curriculum. To consider and advise the governing body on standards and other matters relating to the school's curriculum and receive regular reports.
- To consider curricular issues which have implications for Finance and Personnel decisions and to make recommendations to the relevant committee or the Governing Body
- To receive regular reports from curriculum co-ordinators, assessment co-ordinators and teaching and learning coordinators
- To oversee arrangements for educational visits, including the appointment of a named co-ordinator
- To contribute to the monitoring and evaluation of the implementation of the school's Improvement Plan.
- To review both the policy and the provision for collective worship and religious education and to report to the Governing Body on such matters
- To review both the policy and the provision for RSE (Relationship sex education) and to report to the Governing Body on such matters
- To monitor and evaluate the standards and quality in teaching & learning
- To monitor and evaluate progress through assessment procedures

Disqualification – None

Level of Delegation

The Governing Body delegates powers of decision making on all Curriculum matters, wherever regulations permit, as outlined above.

Reporting

- All agreed actions and decisions will be reported to the next meeting of the Governing Body. A report to be made available by the Clerk of the Committee to the Clerk of the Governing Body, for circulation with the Agenda for the next Governing Body meeting.
- A copy of the minutes of the Committee to be made available by the Clerk of the Committee to the Clerk of the Governing Body, as quickly as possible after their approval.
- Items that are deemed to be confidential by the Committee shall be recorded as a separate confidential minute and reported verbally at the next Governing Body meeting, by the Chair of the Committee, wherever possible.
- The Chair of the Committee to give a general verbal report/and or written to one meeting of the Governing Body each term.

Membership

- **Further, for this Committee to be quorate there must be at least 1 non-school based governor in attendance.**
- **For the academic year 2015-2016 the Chair shall be Peter Sumpter.**
- **Voting rights shall be restricted to members of the Committee.**
- **The Committee shall have the right to involve other governors and members of staff as and when agreed.**
- **The quorum for the meetings shall be 3 members of the Committee.**

Review

All of the above to be reviewed by the Governing Body at their first meeting of the year.

These terms of reference agreed by the Committee (updated Jan 22nd 2018)

Name of Governor	Date Appointed to the Committee
Jodi Crabtree (chair)	06.05.16
Jean Kellet	13/01/17
Cathy Alred	16/11/16
Rob Cameron	15.11.11
TBC co-opted governor	

Chair of the Committee Jodie Crabtree

Quorum 3

Date Committee established: 15/11/11 Date of review: *Jan 2018*